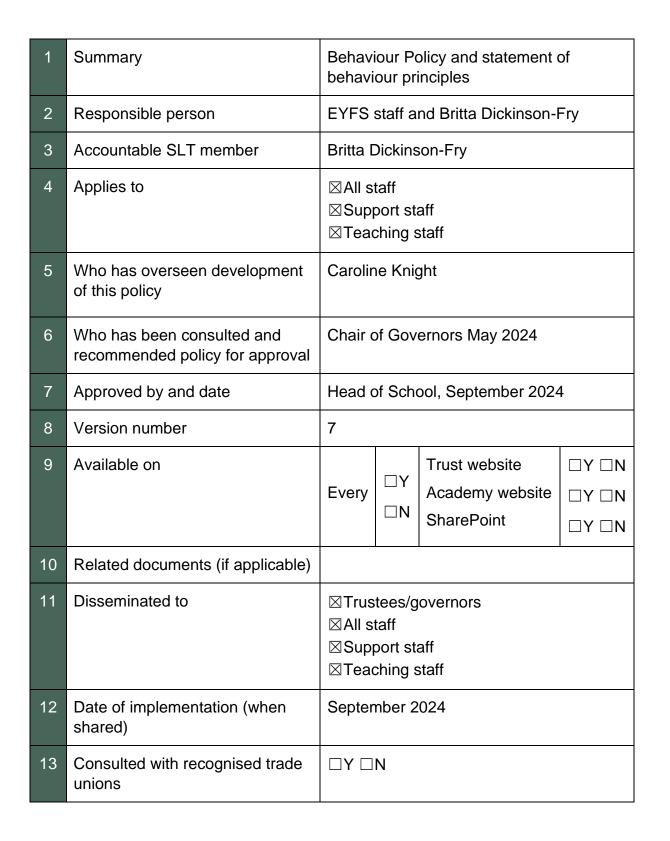




## EYFS CHARGING POLICY

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## Charging Policy

Children who are eligible for the 2 year and Nursery funding will be entitled to 15 hours a week free of charge. These children will take priority for places in our setting, however if the pre-nursery has vacancies sessions will be available for an additional fee.

## Payment agreement for sessions

- 1. Fees must be paid weekly or monthly in advance. Payments must be in cash.
- Fees are charged at the rate of £5.50 per hour, each session is 3 hours. It is a requirement that a child attends a minimum of 3 sessions a week (e.g., £16.50 x 3 sessions=£49.50).
- 3. Sessions must be pre-booked for each term and will be reviewed, subject to availability.
- 4. If you fall behind with your fees, you will be given a reminder. If you expect or are having difficulty with paying fees, please talk to the School Business Manager.
- 5. If fees are not paid for two weeks, your child will lose their sessions.
- 6. A month's written notice is required for withdrawal of your child from our prenursery.
- 7. Parents and carers will be asked to sign a contract for paid sessions and will be made aware that this agreement is subject to change in whole or part by Thorpepark Academy.
- 8. Parents and Carers are required to pay for cancelled sessions due to illness/other reason at the normal weekly rate. This is due to the sessions being reserved and staff being allocated.
- 9. Dinners are charged at £1.50 per meal, per day. This will only apply if your child stays for a full day.