

**Venn Risk Assessment**



<b>Risk Assessment Preparer Name:</b>	Britta Dickinson-Fry	<b>Date of preparation:</b>	22/01/2024	<b>Next review Date:</b>	22/01/2025
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<b>Endorsed By Name:</b>	Caroline Knight	<b>Signature</b>		<b>Position</b>	Head of School	<b>Date:</b>	22/01/2024
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<b>Description of activity being assessed</b>	Key Stage 1 trim trail
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<b>Location</b>	Thorpepark Academy
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**NOTE:** See guidance notes below before completing this Risk Assessment

**Rule for use**

Do not use in wet/slippery conditions.

Ensure children have appropriate footwear - flat shoes with grip.

Everyone must start in the agreed place and go around in the same direction.

Queue patiently and politely.

All play equipment has 1.5m minimum surround, regardless of fall height

Identified Hazards	Who may be affected	Risk Level before control measures				Control measures required	To be actioned by	Completion date	Final Risk level			
		S x P = R							S x P = R			
		S	P	R	RR				S	P	R	RR
Access to the area, slips, trips and falls (including falls from height).	Children, visitors, staff and trespassers	3	2	6	M	<p>Play equipment timber is guaranteed for 15 years. The shock pad and artificial grass under the Bowfell climbing frame only is guaranteed for 10 years.</p> <p>All equipment and surface are fitted / installed to comply with all British and European standards.</p> <p>Only pupils of the age range the equipment is designed for are allowed to use the equipment during school time.</p> <p>Children playing on this equipment before school time are the responsibility of the parents/carers, not the school as staff are not on duty.</p> <p>Teacher / competent person supervise the pupils whilst on the equipment during normal school times.</p> <p>Shock pad and artificial grass to be installed under the Bowfell climbing frame only. The rest of the equipment is installed on hard grass surface.</p> <p>Running is not permitted in this area</p> <p>Children must be supervised at all times</p>	All staff	22/01/2024	2	1	2	L

						<p>Children must not overload the play equipment, run across the equipment or swing from the ropes.</p> <p>The behaviour policy must be followed at all times.</p> <p><b>Fall height</b></p> <p>As a guide where a fall of 60 cm - 1m is possible good quality &amp; well-maintained grass coverage may be used. Where falls of over 1m are possible a “impact absorbent” surface should be used. No free fall height will exceed 3m.</p> <p>No obstacles present in the falling space e.g. bars, posts or angled nets).</p> <p>Any near misses (non-injury accidents) are recorded and monitored.</p> <p>Any defects found with the equipment are reported immediately and a competent person is called to repair / replace the equipment. (If repair / replacement cannot be done immediately, then equipment is taken out of use).</p>						
Access to the area, slips, trips and falls (including falls from height).	Children, visitors, staff and trespassers	3	2	6	M	<p>Play equipment is fitted / installed to comply with all British and European standards.</p> <p>Competent persons inspect equipment annually</p> <p>Visual inspections are carried out on a daily basis before pupils use equipment.</p> <p>Pupils are supervised at all times when the equipment is in use and are encouraged to wear the appropriate clothing.</p>	All staff	22/01/2024	2	1	2	L

						<p>Only pupils of the age range the equipment is designed for are allowed to use the equipment.</p> <p>Warning signs are in place where needed.</p> <p>Any defects found with the equipment are reported immediately and a competent person is called to repair / replace the equipment. (If repair / replacement cannot be done immediately, then equipment is taken out of use)</p>						
<ul style="list-style-type: none"> <li>• Collision (with moving or non moving items of play equip</li> </ul>	Children, visitors, staff and trespassers	3	2	6	M	<p>Play equipment &amp; surface is fitted / installed to comply with all British and European standards.</p> <p>Visual inspections are carried out on a daily basis before pupils use equipment.</p> <p>Pupils are supervised at all times when the equipment is in use and are encouraged to wear the appropriate clothing.</p> <p>Equipment is not allowed to get 'over-crowded' with pupils.</p> <p>Any pupil who is displaying signs of 'behavioural issues' are asked to leave the equipment.</p> <p>First aid facilities are available if injuries arise</p>	All staff	22/01/2024	2	1	2	L
Cleanliness and litter, e.g. animal faeces / broken glass etc	Children, visitors, staff and trespassers	3	2	6	M	<p>Site staff or staff member on duty carries out visual inspections on a daily basis.</p> <p>If foreign objects are found then the play equipment is taken out of use until objects have been cleared away.</p> <p>Billy Goat and a rake are used to find and</p>	All staff	22/01/2024	2	1	2	L

						remove on the grass near the play equipment If regular deposits of animal faeces are found, then consideration should be given to fencing off the outdoor play equipment						
Overstretching and falling	Pupils, visitors, staff, trespassers	3	2	6	M	Letters have been sent to parents informing them that pre-school children should not be allowed to play on the equipment out of school hours.  Warning signs may also be required to remind parents not to let their pre-school children use the equipment	All staff	22/01/2024	2	1	2	L
Planting (trees / bushes	Pupils, visitors, staff, trespassers	3	2	6	M	Any planting that is near to the play equipment is managed on a regular basis, e.g. regular pruning to maintain a 2m clearance.  Consideration should be given to the hedges and pruning after installation of the play equipment.	All staff	22/01/2024	2	1	2	L
• Wet weather.	Pupils, visitors, staff, trespassers	3	2	6	M	If weather conditions are such that they make the equipment unsafe to use, then the equipment is taken out of use.  Children are supervised whilst on the equipment.  Children are encouraged to clean any mud off their shoes before climbing any of the equipment	All staff	22/01/2024	2	1	2	L

**GUIDANCE NOTES**

**R = RISK                      SEVERITY x PROBABILITY = RISK**

**S = SEVERITY (CONSEQUENCE)**

**P= PROBABILITY (LIKELIHOOD)**

**RR = RISK RATING, High, Medium or Low**

RISK	PROBABILITY	SEVERITY
1-3 = Low	1 = Highly Unlikely	1 = Slight
4-6 = Medium	2 = Likely	2 = Serious
7-9 = High	3 = Highly Likely	3 = Major

Risk Matrix			
Degree of Risk	1	2	3
1	1	2	3
2	2	4	6
3	3	6	9

RISK SCORE	RISK RATING	ACTIONS REQUIRED
1-3	LOW	Continue to review working practices on a regular basis and implement any additional control measures required within the time scale given in the Risk Assessment.
4-6	MEDIUM	Implement control measures within time scale shown in risk assessment and review working practices on a regular basis. Review tooling and working practices used to reduce the probability of an accident to the lowest level possible (employee consultation should be included in the review)
7-9	HIGH	<b>Do not</b> allow work to start and review working practices <b>Immediately</b> . Implement all the additional control measures identified in the Risk Assessment within the given times scales. Continue to review and implement additional control measures until the probability of an accident is reduced to the lowest level possible. (employee consultation should be included in the review)