

# Computing 24-25

## Year 5 – Microsoft PowerPoint - Inserting

<b>Remember when:</b> Microsoft word / Microsoft excel, Animation	<b>Key vocabulary</b>								
<b>Sticky knowledge:</b> <ul style="list-style-type: none"> <li>Videos can help make a presentation look professional.</li> <li>Audio is used to add voiceovers to the slides.</li> <li>Video and audio files can be trimmed to remove unwanted content.</li> </ul>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">audio</td> <td style="width: 50%;">play</td> </tr> <tr> <td>fade in</td> <td>trim</td> </tr> <tr> <td>fade out</td> <td>video</td> </tr> <tr> <td>loop</td> <td>volume</td> </tr> </table>	audio	play	fade in	trim	fade out	video	loop	volume
audio	play								
fade in	trim								
fade out	video								
loop	volume								

<b>In Year 4:</b> <ul style="list-style-type: none"> <li>Log into teams and open powerpoint files.</li> <li>I can add text and animations to a slide.</li> <li>I can identify the input and output devices used to record and play sound</li> <li>I can use a computer to record audio</li> <li>I can re-record my voice to improve my recording</li> <li>I can inspect the soundwave view to know where to trim my recording</li> </ul>
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**National curriculum:**  
 -Use technology purposefully to create, organize, store, manipulate and retrieve digital content.

### Features



	Title / Focus	Lesson outline
<b>Lesson 1</b>	LO- To use animation to create a front cover  SK- Animations enhance the appearance and interest of the slides.	Show children how to log onto teams and open PowerPoints. Recap sticky knowledge from Year 4 (Adding animation, font size, colours, font) Task- Create a front cover for Vikings PowerPoint Must include *Your names *Vikings *Year 5 Summer 2 *Viking picture
<b>Lesson 2</b>	LO- To create a PowerPoint using the animation SK- Animations enhance the appearance and interest of the slides.	Show children how to log onto teams and open PowerPoints. Working in the same pairs Using the History sticky knowledge from lesson 1&2- children to create information slides 2&3. They are to use a range of features of animation to highlight key pieces of information as well as copying and pasting images from the internet.
<b>Lesson 3</b>	LO- To create a PowerPoint using video and audio features SK- Videos can help make a presentation look professional.	Show children how to log onto teams and open PowerPoints. Working in the same pairs Using the History sticky knowledge from lesson 4&5- children to create information slides 4&5. Show how to embed a video and trim it to the key points.
<b>Lesson 4</b>	LO-To create a PowerPoint using audio features SK- Audio is used to add voiceovers to the slides.	Show children how to log onto teams and open PowerPoints. Working in the same pairs Using the History sticky knowledge from lesson 6&7- children to create information slides 6&7. Show how to embed audio and trim it to the key points.
<b>Lesson 5</b>	LO-To create a PowerPoint using video and audio features	Show children how to log onto teams and open PowerPoints. Working in the same pairs Using the History sticky knowledge from lesson 8&11- children to create information slides 8&9. Show how to embed audio and videos and trim it to the key points.

SK- Video and audio files can be trimmed to remove unwanted content.		
<b>Lesson 6</b> To present PowerPoints	Children to present their PowerPoints	
Working towards	<b>End of Unit Assessment</b> Working at Age related expectations	Working at a greater depth